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**From:** Ex. 6 - Personal Privacy  
**Sent:** 4/24/2017 8:08:11 AM  
**To:** Ex. 6 - Personal Privacy, Kasman, Mark [Kasman.Mark@epa.gov]  
**CC:** Ex. 6 - Personal Privacy  
**Subject:** RE: Heads Up on EPA ADMINISTRATOR Delegation

That should be perfect! Thank you!

V/R  
Ex. 6 - Personal Privacy

**Official**  
**UNCLASSIFIED**

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**From:** Ex. 6 - Personal Privacy  
**Sent:** Monday, April 24, 2017 10:06 AM  
**To:** Ex. 6 - Personal Privacy, Kasman, Mark  
**Cc:** Ex. 6 - Personal Privacy  
**Subject:** Re: Heads Up on EPA ADMINISTRATOR Delegation

Hi Ex. 6 - Personal Privacy I will ask the hotel to postpone the time limit to Friday directly.

That should be good.

What do you think?  
Ex. 6 - Personal Privacy

Sent from my BlackBerry 10 smartphone.

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**From:** Ex. 6 - Personal Privacy  
**Sent:** Monday, April 24, 2017 10:02  
**To:** Ex. 6 - Personal Privacy, Kasman, Mark  
**Cc:** Ex. 6 - Personal Privacy  
**Subject:** RE: Heads Up on EPA ADMINISTRATOR Delegation

Ex. 6 - Personal Privacy

What is the cut-off time on Wednesday since DC does not open until 2pm/3pm our time? Plus this is the same day Mark will actually talk to the Administrator for almost final answers. Just wanted to give Mark a sense of time he is working with. Thank you!

V/R  
Ex. 6 - Personal Privacy

-----Original Message-----

**From:** Ex. 6 - Personal Privacy  
**Sent:** Monday, April 24, 2017 9:57 AM  
**To:** Kasman, Mark  
**Cc:** Ex. 6 - Personal Privacy  
**Subject:** Re: Heads Up on EPA ADMINISTRATOR Delegation

Hi all.

The hotel has confirmed the extra three rooms and will keep all of them until Wednesday.  
Ex. 6 - Personal Privacy

Sent from my BlackBerry 10 smartphone.

Original Message

From: Kasman, Mark

Sent: Friday, April 21, 2017 19:34

To: **Ex. 6 - Personal Privacy**

Cc:

Subject: RE: Heads Up on EPA ADMINISTRATOR Delegation

You are awesome Sandra!

Thank you so much.

-----Original Message-----

From: Agri, Sandra [mailto:AgriS@state.gov]

Sent: Friday, April 21, 2017 10:51 AM

To: Kasman, Mark <Kasman.Mark@epa.gov>

Cc: **Ex. 6 - Personal Privacy**

Subject: Re: Heads Up on EPA ADMINISTRATOR Delegation

Mark I just sent an email to the hotel asking for the extra 3 rooms from the 5th with pre registration from the 4th and also if they can postpone the time limit to Wednesday.

Will let you know shortly.

Sent from my BlackBerry 10 smartphone.

From: Kasman, Mark

Sent: Friday, April 21, 2017 16:42

To: **Ex. 6 - Personal Privacy**

Cc:

Subject: RE: Heads Up on EPA ADMINISTRATOR Delegation

**Ex. 6 - Personal Privacy**

I have been informed that the Administrator has added three people to his delegation. They include:

Ryan Jackson, Chief of Staff

John Peter (JP) Friere, Associate Administrator for Public Affairs Sarah Greenwalt, Senior Advisor to the Administrator for Water and Crosscutting Affairs

We will need to get them rooms as well.

Thanks, Mark

From: Kasman, Mark

Sent: Thursday, April 20, 2017 8:43 PM

To: **Ex. 6 - Personal Privacy**

Cc:

Subject: Heads Up on EPA ADMINISTRATOR Delegation

**Ex. 6 - Personal Privacy**

It is Thursday night here and just received word from Administrator Pruitt's office that they may add three additional staff to the EPA delegation. I know we have a deadline on Friday. I have a call at 9:00am on Friday morning where I should get some additional information.

Mark

Sent from my iPhone

On Apr 19, 2017, at 3:31 AM, [Ex. 6 - Personal Privacy] wrote:  
Hi [Ex. 6 - Personal Privacy] and Mark.

As per our conversation I have reserved the rooms from the previous night for all the delegation and the advance.  
This is what has been reserved :

30th May – 9th June – 11 nights – 2 rooms HUPP [Ex. 7 - Law Enforcement] ( 1)

30th May – 10 June – 12 nights – 2 rooms KASMAN [Ex. 7 - Law Enforcement] ( 1)

4th June – 10th June – 6 nights – 7 rooms PRUITT ( VIP will has a free upgrading already guaranteed to a GRAND DELUXE room, when we get closer to the arrival we will check if a Suite has become available ) PRUITT's kids [Ex. 7 - Law Enforcement]  
DRAVIS FERGUSON NISHIDA

We have a total of 11 rooms.  
No Control Room is needed.

Please remember that by this Friday we need to commit with the hotel.

Let me know if you need further information

I am working on the Bologna hotels and will get back shortly for this

Sandra

Privacy/PII  
This email is UNCLASSIFIED.

From: [Ex. 6 - Personal Privacy]  
Sent: Friday, April 14, 2017 12:50 PM  
To: Kasman, Mark; [Ex. 6 - Personal Privacy]  
Cc: [Ex. 6 - Personal Privacy] Phillips, Anna; Besch, Brianna; [Ex. 6 - Personal Privacy] Hupp, Millan; [Ex. 7 - Law Enforcement]  
Subject: RE: EPA ADMINISTRATOR

Thanks Mark.

[Ex. 6 - Personal Privacy]  
Environment, Science, Technology & Health Counselor U.S. Embassy Rome

**Ex. 6 - Personal Privacy**

Official  
UNCLASSIFIED

From: Kasman, Mark [mailto:Kasman.Mark@epa.gov]  
Sent: Friday, April 14, 2017 12:41 PM  
To: [Ex. 6 - Personal Privacy]  
Cc: [Ex. 6 - Personal Privacy] Phillips, Anna; Besch, Brianna; [Ex. 6 - Personal Privacy] Hupp, Millan; [Ex. 7(c)]  
Subject: Re: EPA ADMINISTRATOR

While it would be nice, rooms do not necessarily need to be connecting as kids are high school and college age. At least one security room will need to be adjacent to Administrator's room.

Also, FYI, just learned that kids will return home from Rome, but Mrs. Pruitt plans to accompany Administrator to Bologna.

Sent from my iPhone

On Apr 14, 2017, at 6:00 AM, [Ex. 6 - Personal Privacy] wrote:

Mark, also in Rome we provide always free upgrading for the VIP which is normally in a two rooms ( bedroom and living room ) Suite. In this case we have to ask for connecting rooms as they are 4 adults ( correct? Not sure of the children's age ). Please provide the age and I will check with the hotel if we can come up with a good solution

[Ex. 6 - Personal Privacy]

Privacy/PII

This email is UNCLASSIFIED.

From: Kasman, Mark [mailto:Kasman.Mark@epa.gov]

Sent: Friday, April 14, 2017 11:53 AM

To: [Ex. 6 - Personal Privacy]  
Cc: [Ex. 6 - Personal Privacy] Phillips, Anna; Besch, Brianna; [Ex. 6 - Personal Privacy] Hupp, Millan; [Ex. 7 - Law Enforcement]  
Subject: Re: EPA ADMINISTRATOR

Thanks, [Ex. 6 - Personal Privacy]. Let's not order the suite for the Administrator. We cannot go over per diem for him. We should order a normal room for him and then his family can order an additional room for the kids at no cost to the U.S. Government. I am used to the hotels we work with in Asia that regularly offer complimentary upgrades for the VIPs which is why I made the inquiry about the two bedroom suite.

[Ex. 7(c)]

Please let [Ex. 6 - Personal Privacy] know today if dates and numbers for PSD (security) rooms are correct. Given that it is high season, they need to secure the rooms now.

Thanks, Mark

Sent from my iPhone

On Apr 14, 2017, at 3:35 AM, [Ex. 6 - Personal Privacy] wrote:  
Hi [Ex. 6 - Personal Privacy]

This looks good to me, but I'm adding Anna, Mark, and Brianna from EPA to make sure we have it right. Team EPA, please see below, and note the hotel needs to secure the rooms by April 21. (The only thing missing from the budget are the hotel costs in Bologna. Once we plug that in, the master budget will be complete and we can send it to EPA. [Ex. 6 - Personal Privacy] can you please check with our Ambiente friends and see if a decision has been made for the staff hotels?) Even if we get an answer soon, it seems that it would take longer to get the fiscal data, so credit card holds may be the way to go.

Also, flights haven't been finalized, but would imagine when they are that we'll need to ask for early check-in.

Thanks, [Ex. 6 - Personal Privacy]

[Ex. 6 - Personal Privacy]

Environment, Science, Technology & Health Counselor U.S. Embassy Rome

**Ex. 6 - Personal Privacy**

Official  
UNCLASSIFIED

From: [Ex. 6 - Personal Privacy]

Sent: Friday, April 14, 2017 9:22 AM

To: [Ex. 6 - Personal Privacy]

Cc: **Ex. 6 - Personal Privacy**  
Subject: EPA ADMINISTRATOR

Hi **Ex. 6 - Personal Privacy**, just wanted to touch base with you on the hotel side.  
As requested I have cancelled the reservation at the Westin and kept the one at the Hotel Regina Baglioni.

Room cost in single occupancy is euro 326.00 per night including breakfast and all taxes.  
The Suite ( with two bedrooms connecting ) for the VIP will cost euro 1540.00 , all included.  
We have a total of 10 rooms reserved as follows:

31st May – 9th June – 10 nights – 2 rooms HUPP **Ex. 7 - Law Enforcement**

31st May – 10 June – 11 nights – 2 rooms KASMAN **Ex. 7 - Law Enforcement**

5th June – 10th June – 5 nights – 1 Suite + 5 rooms PRUITT **Ex. 7 - Law Enforcement** DRAVIS FERGUSON NISHIDA

The hotel will hold the rooms without commitment until the 21st of April and by then I will need either a fund cite or all the credit cards ( and names too 😊 )

My understanding is that no Control Room has been requested.

Do you know when the Delegation will be checking in ? Because check in time is 2.00 pm.

Please let me know if all looks good.  
Will wait to hear from you

Thank you

**Ex. 6 - Personal Privacy**

**Ex. 6 - Personal Privacy**

Visitor Unit Assistant  
Embassy of the United States of America  
Rome, Italy

**Ex. 6 - Personal Privacy**

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